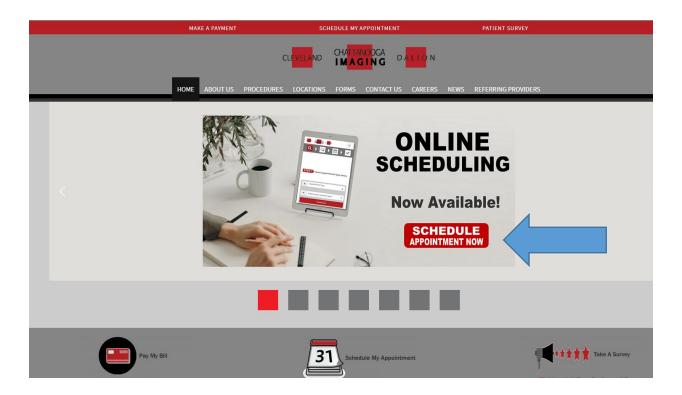
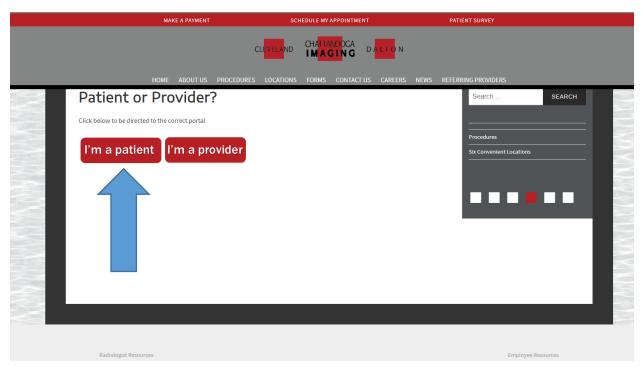
To begin, select "Schedule Appointment Now"

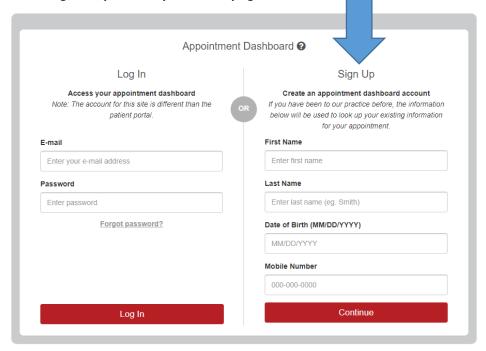


Select "I'm a patient"

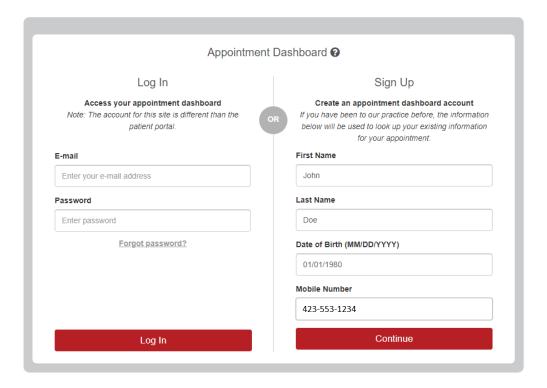


If you are a new patient or new user, complete the requested info under "Sign Up" to continue (First name, Last name, DOB, Mobile Number)

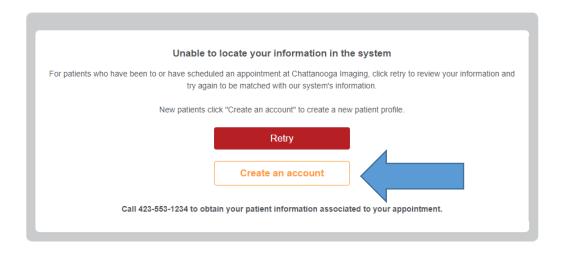
If you are a returning user, please skip ahead to page 5.



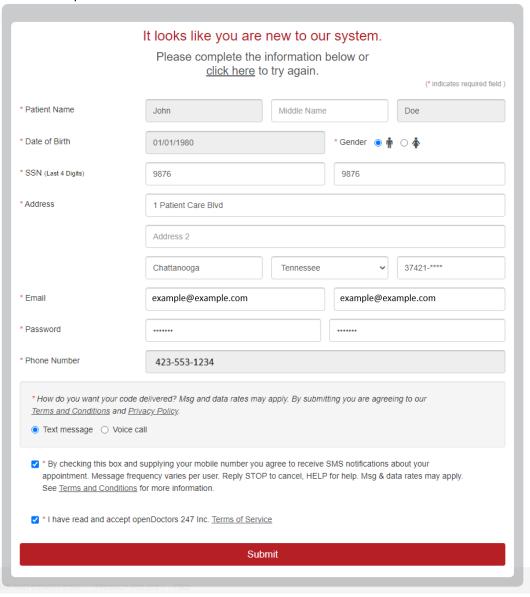
Example



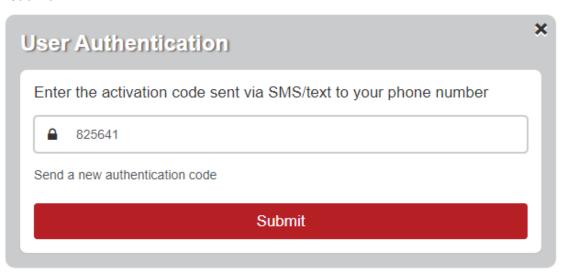
Select "Create an account"



Enter the requested information and select "Submit"

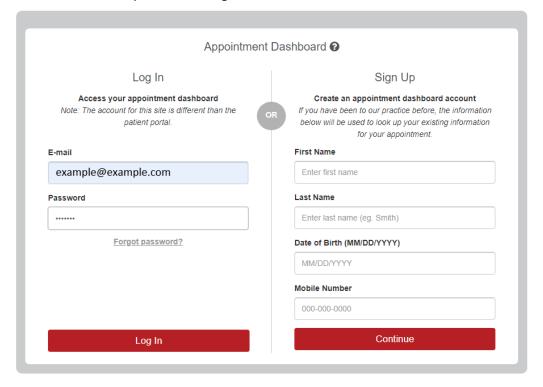


You will then receive a "User Authentication" code by either text or voice call. Enter that number and select "Submit"

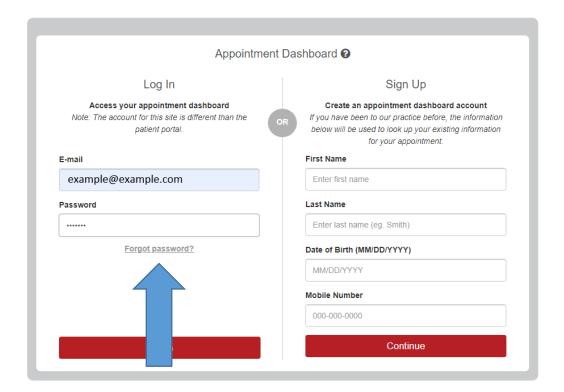


Once completed, skip ahead to page 7.

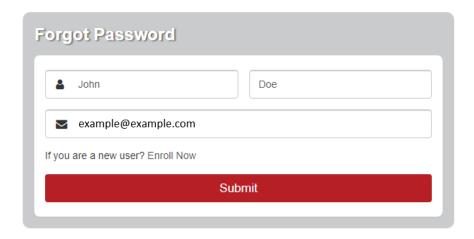
Enter your email address and password to login



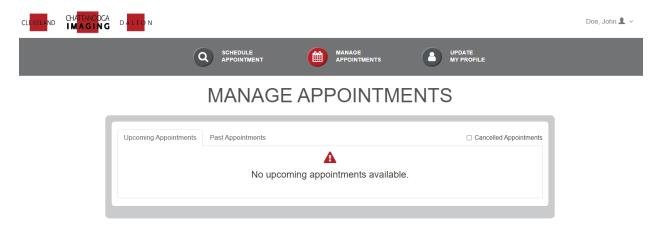
If you have forgotten your password, select "Forgot password?"



Enter your name and email address and hit "Submit". You will be emailed instructions to change your password and to re-login.

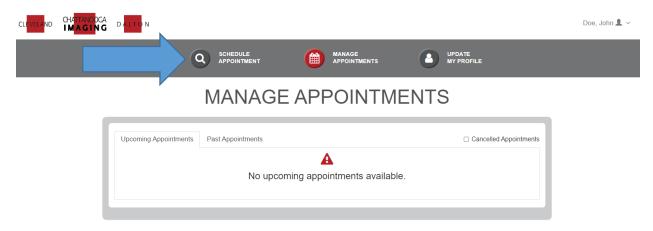


Once you login, you will arrive at the "Manage Appointments" page.



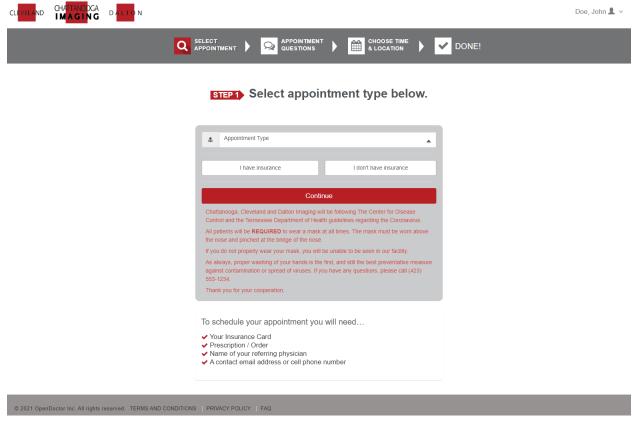


Select "Schedule Appointment" to make a new appointment

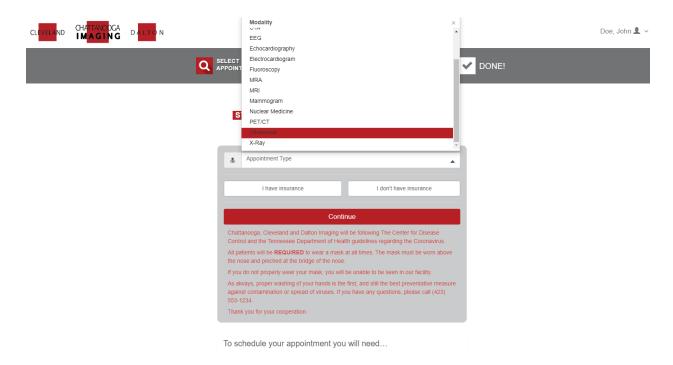




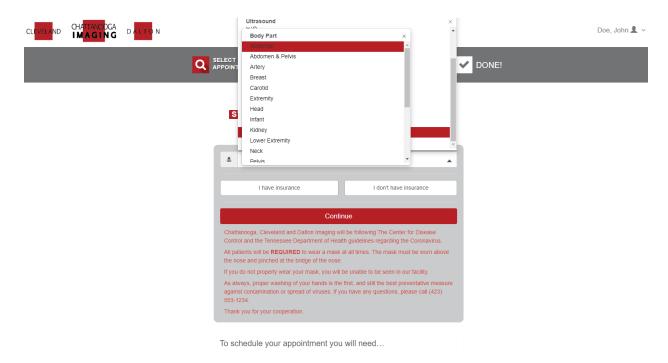
This will bring you to the Appointment Type Selection Page



Select the type of procedure you need. (Exp. CT, Mammogram, MRI, Ultrasound, etc)



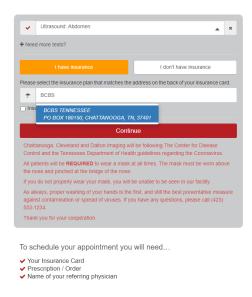
Then select the body part (if applicable)



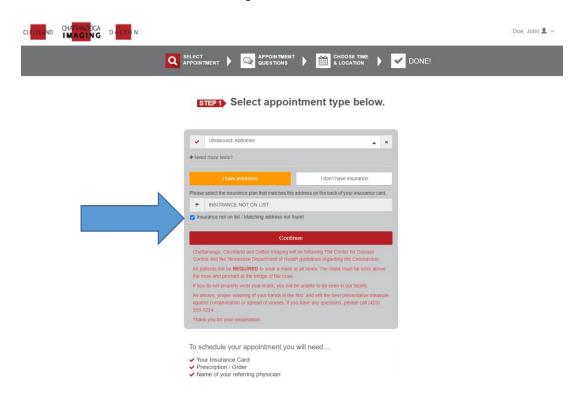
Make your insurance selection and if using insurance, enter the insurance company and select the correct claims address from the options that appear.



STEP 1 Select appointment type below.

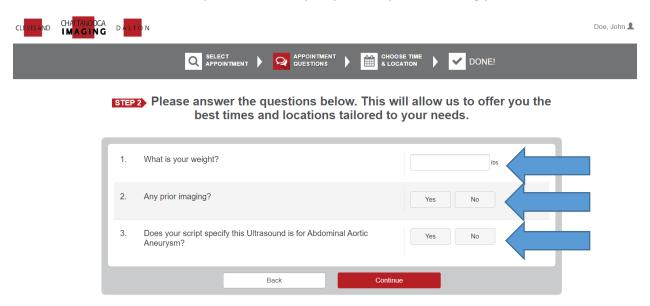


Or select "Insurance not on list/Matching address not found"

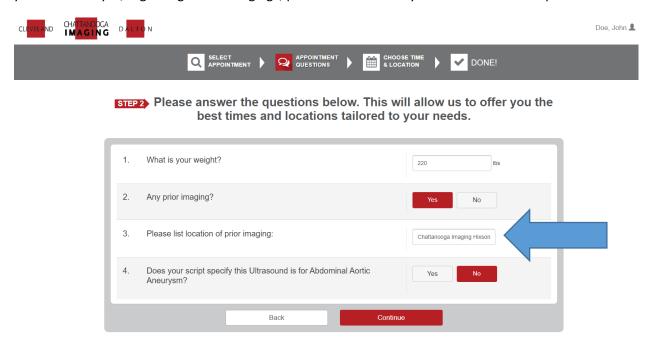


Complete the pre-scheduling questionnaire.

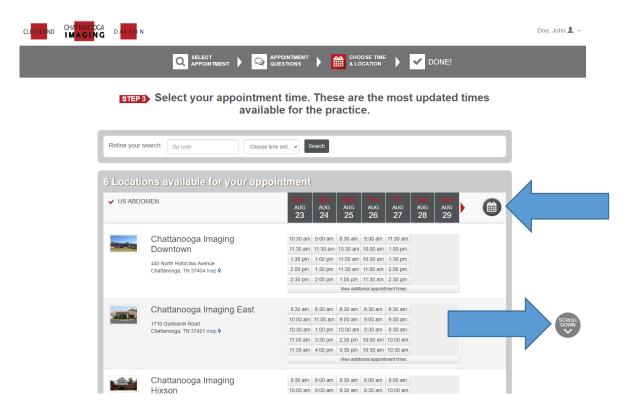
Please note that each scan's questionnaire may vary, so complete accordingly



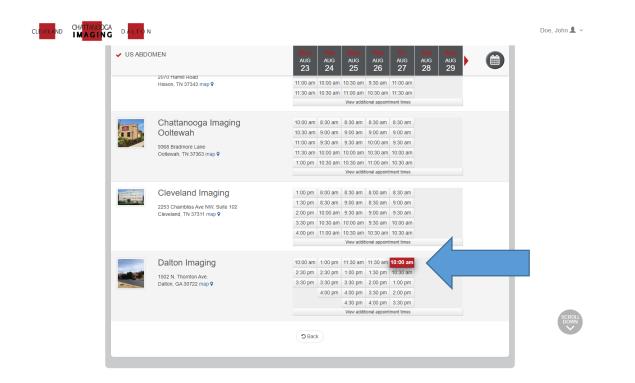
If you answered yes, regarding "Prior Imaging", please add the facility where that scan was performed



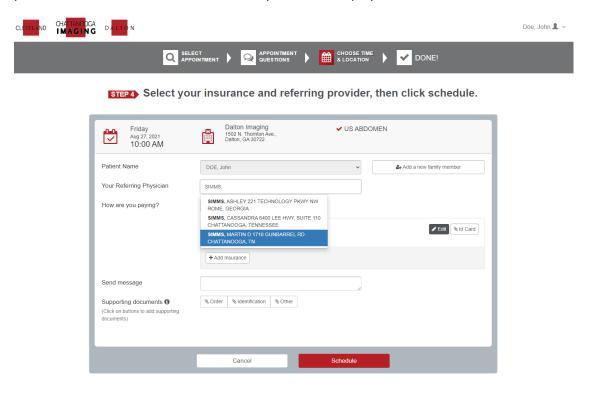
It's now time to choose your location, date and time for the exam. You can scroll down to see availability for all centers, and also select the calendar to view additional dates/times.



Select the date and time at the corresponding location for the exam.

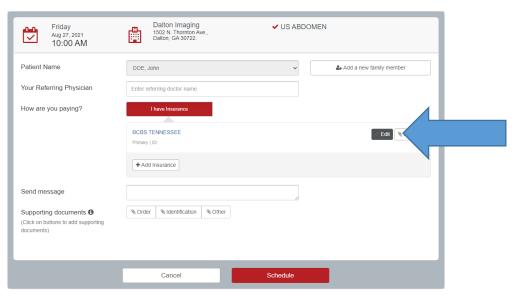


After you select your appointment date/time, please enter "Your Referring Physician". Enter the provider's last name and select from the options that display.

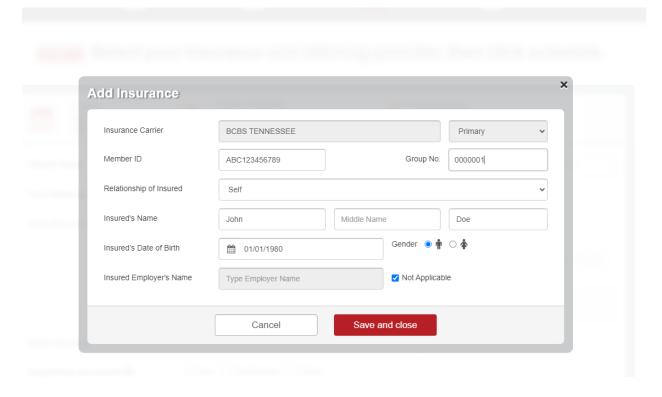


Enter your insurance information by selecting "Edit"

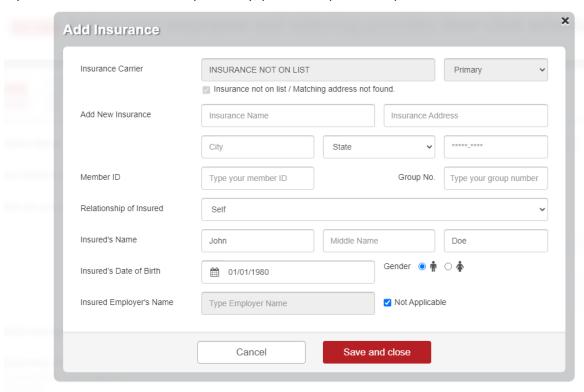




Enter the "Member ID/Policy" number and "Group No." Enter the relationship to the insured, (exp, if you are the policy holder, select "Self". If not, enter the policy holder's information.

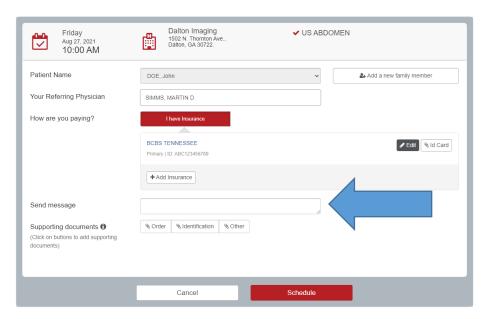


If your insurance was not listed previously, please complete the options below.





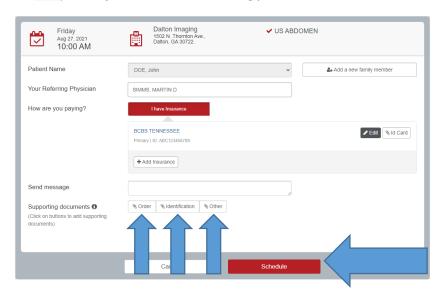
STEP 4 Select your insurance and referring provider, then click schedule.

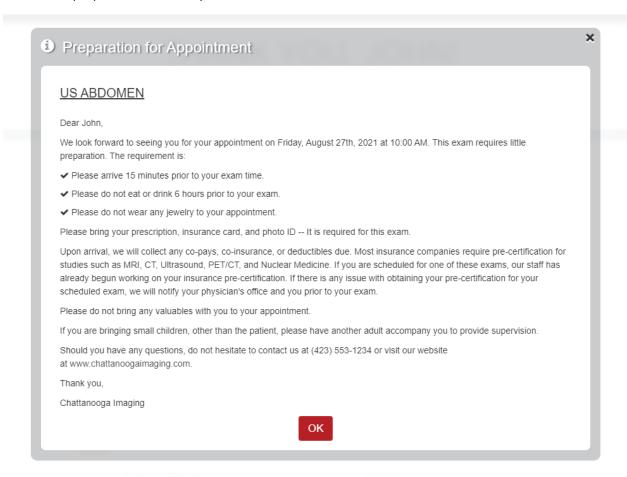


You can also upload your order, ID, and any other documentation for your visit in the "Supporting documents" area. Select the option and then upload the file. Once completed, select "Schedule"



STEP 4 Select your insurance and referring provider, then click schedule.

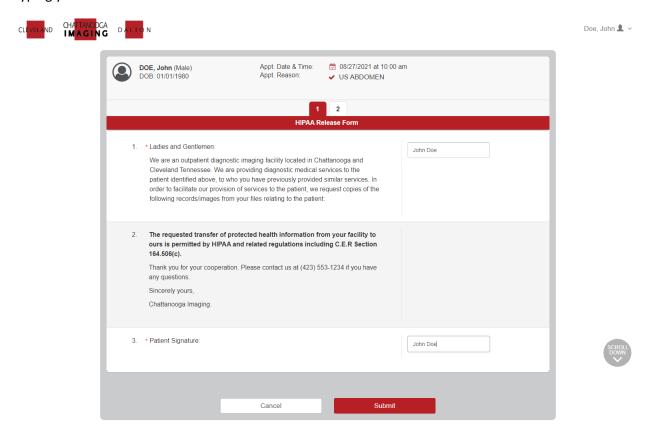




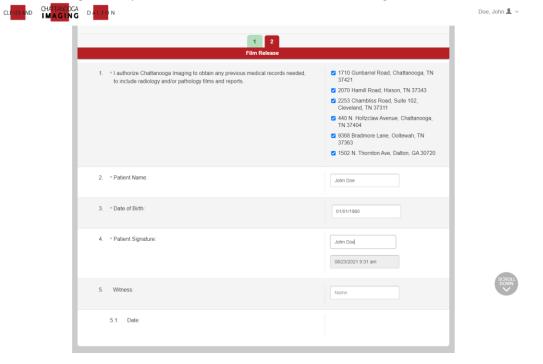
You can also complete the paperwork for your visit. Select "Complete Patient Forms" to proceed.

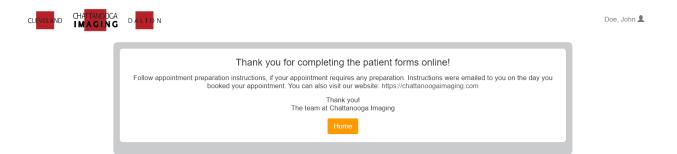


Enter your name for box 1. Read the information under 2 and sign your name electronically on 3 by typing your name.

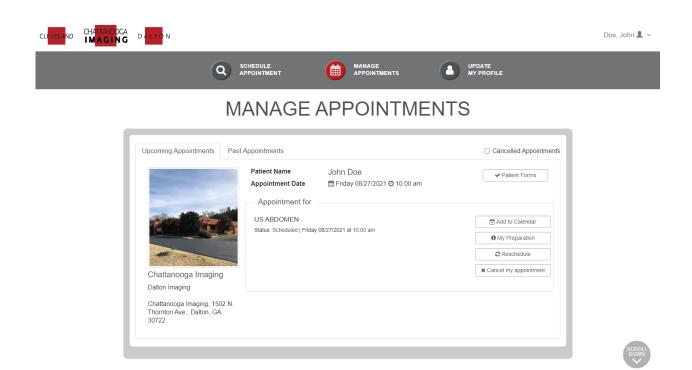


Please enter the information requested on the "Film Release" form. Check the box for the location you will be visiting. Enter your name, Date of Birth, and Electronic signature. Then scroll and "Submit" form.





You can now see your upcoming visit on your dashboard. From here, you can review your prep again, make changes to your appointment time/date/location and even cancel your visit if needed. You can also update your profile by selecting "Update My Profile" in the menu bar.

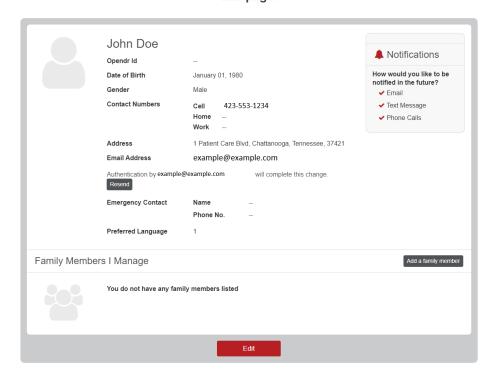


To make changes to your profile, select "Edit" at the bottom of the screen.



Doe, John 👤 🗸

Please take the time to validate the information that is currently displayed in this page.



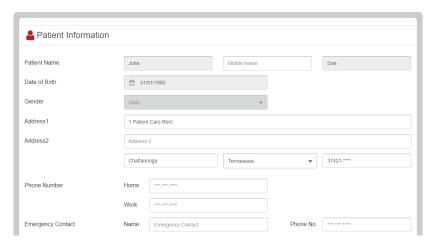


Update the desired information



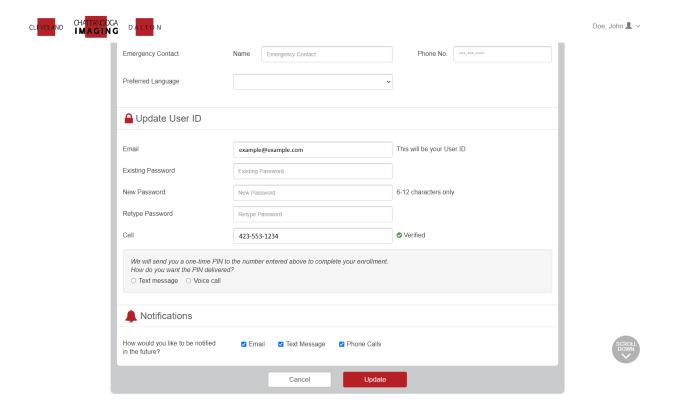
UPDATE MY PROFILE

Please take the time to validate the information that is currently displayed in this page.

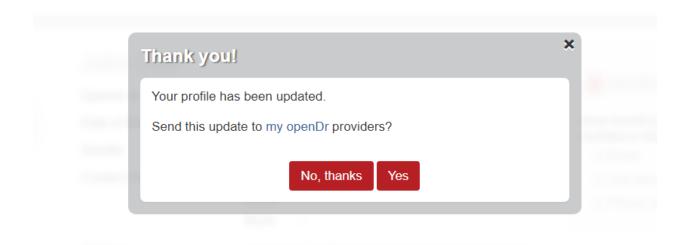




Once all desired information has been updated, select "Update"



You can choose to send the updates to all of your OpenDr providers.



You can then choose from the drop down menu on the right, to schedule another appointment, manage appointments, update your profile, or sign out.

